



## **Purpose**

The Training Intern or Practicum Student will work alongside Empower Missouri's Advocacy Director to support statewide education and outreach efforts. Our work focuses on building awareness, strengthening advocacy skills, and connecting communities to the policy issues that impact them.

In this role, you'll help identify and research speaking opportunities, support training logistics, build outreach lists, and contribute to the development of materials. There may also be opportunities to help facilitate or deliver brief presentations. This is a great opportunity for someone interested in public education, advocacy, and community engagement.

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## **What You'll Do**

- Research and build contact lists for training participants, partners, and outreach efforts
- Identify and track potential speaking opportunities, conferences, and community events across Missouri
- Support scheduling, communications, and logistics for trainings and presentations
- Assist with developing and sharing training and outreach materials
- Provide general administrative and research support to the Advocacy Director

*Tasks may be tailored to align with the intern's interests and strengths.*

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## **What We're Looking For**

- Solid organizational skills and the ability to manage multiple projects
- Strong research, writing, and verbal communication skills
- Interest in or comfort with public speaking and facilitation
- Commitment to social justice and [Empower Missouri's mission and values](#).

Students studying education, communications, public policy, social work, nonprofit management, or a related field—especially those in their third or fourth year—may find this role a strong fit.

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## **Time Commitment**

- 15 hours per week (flexible schedule).
- Availability for some meetings between 9:00 a.m. – 5:00 p.m., Monday through Friday.
- This is a remote position open to candidates located in Missouri. Some travel may be required to support in-person trainings or outreach events in Mid-Missouri or the state capitol.

We're happy to work with students to make sure this role meets practicum or field placement requirements.

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## **Compensation**

- \$15.00/hour
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## **Reports To**

- Advocacy Director
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## **HOW TO APPLY**

We'd love to hear from you! Please send your resume and a brief cover letter to **jobs@empowermissouri.org**. Be sure to include "Training Intern/Practicum Student" in the subject line.

Applications are due by **May 15, 2026**. The internship will start in **late August/early September** and run through December 2026, with the possibility of continuing through **Spring 2027**.