



## **AFFORDABLE HOUSING INTERN**

### **PURPOSE**

The Affordable Housing Intern will support Empower Missouri's leadership role in the advancement of [Affordable Housing](#) policies, which includes supporting the development of tenant unions in Mid-Missouri, supporting legislation and policies that increase access to housing, and providing education on affordable housing issues to the community. The Affordable Housing Intern will assist with policy research, organizing campaign events, and other activities as needed.

### **ESSENTIAL DUTIES & RESPONSIBILITIES**

- Assist with planning, promoting, and hosting town hall events to educate the community on relevant housing policies and issues.
- Research event opportunities for Affordable Housing outreach and tenant meetings.
- Take part in tabling events or outreach events to educate the community about our affordable housing work and Empower Missouri
- Connect campaign volunteers with volunteer opportunities and assist with volunteer management
- Assist with Tenant Union and Affordable Housing Coalition working group meetings as needed
- Write policy briefs on affordable housing policies or other affordable housing issues as assigned
- Submit testimony in the capitol for housing bills and attend city council meetings in Mid-Missouri as needed

### **REQUIREMENTS**

- Basic understanding of the housing system in Missouri.
- Candidates who are currently tenants are strongly encouraged to apply

- A commitment to social and housing justice + [Empower Missouri's mission and values](#)
- Effective written and oral communication skills

## **TIME COMMITMENT**

- 15-20 hours per week, flexible schedule
- Position has a rolling start date, but must end by May 2025
- Availability for some meetings between the hours of 9AM-5PM, Monday through Friday
- Ability to work remotely with the opportunity for some travel as necessary to support events or actions at the state capitol or Mid-Missouri

## **COMPENSATION**

\$12.30/Hour

## **REPORTS TO**

Affordable Housing Policy Manager

## **TO APPLY**

Please send a resume to [jobs@empowermissouri.org](mailto:jobs@empowermissouri.org).